

Spring 2021 Request for Off-Campus Lunch Pass

Requirements for an Off-Campus Lunch Pass:

1. Student must be in a Junior or Senior advisory class.
 2. Student must be clear of any fines/books due to Broughton High School.
 3. Student must have a parent/guardian sign the request form below and submit the form to receive their pass.
- Eligible Juniors and Seniors can request a Spring 2021 Off-Campus Lunch Pass at no cost.
 - Off-Campus lunch passes will go into effect on Monday, January 25, 2021. Prior to 1/25/2020, no students are permitted to leave campus during lunch.

Process to Receive an Off-Campus Lunch Pass:

1. Parents and eligible students fully complete this request form by filling in the items below.
2. Students **must** submit this application to **Student Services** on one of the following dates assigned by last name alpha.

Last Names Begin With	Date	Time Frame to Submit This Form
Last Names A-C	Wednesday, January 13th, 2021	10:00am - 11:00am
Last Names D-Hi	Wednesday, January 13th, 2021	1:00pm - 2:00pm
Last Names Ho-Mc	Thursday, January 14th, 2021	9:00am - 10:00am
Last Names Me-R	Thursday, January 14th, 2021	12:00pm - 1:00pm
Last Names S-Z	Friday, January 15th, 2021	9:00am - 10:00am

3. Students can receive an off campus pass by turning in this completed form to Student Services on the dates/times listed above. Students will not be able to receive an off-campus lunch pass from Student Services during the school day.
4. If students are issued a temporary off-campus lunch pass, the temporary off-campus lunch pass will be exchanged for a permanent off-campus lunch pass as soon as their school photo becomes available.
5. Students must present their temporary pass to receive a permanent pass.

Parent/Guardian Agreement:

I, as the Parent/Guardian of _____ (*student name*), request that Broughton High School permit him/her to leave the school campus during his/her assigned lunch period during the Spring Semester of 2021.

- a. I understand that the school has the authority to suspend or terminate any student's off-campus lunch privileges at any time, and that I may contact the principal and revoke this privilege at any time.
- b. I understand that students who leave campus for lunch are subject to the rules of student conduct as adopted by the Wake County Board of Education while off campus.
- c. I understand that I assume full responsibility for the health, safety, and welfare of my student while off of school property.
- d. I understand that a replacement card for the permanent off-campus photo ID is \$10.00.
- e. I understand that current WCPSS guidelines permit students to leave and reenter campus once during a single school day after completing a daily health screening. If a student leaves campus twice in one day, they will be required to complete another health screening.

Student's Last Name

Student's First Name

Student ID #

Grade

Parent Home Phone

Cell Phone

Work Phone

Parent/Guardian Name

Parent/Guardian Signature

Date